UNIVERSITY OF POONCH RAWALAKOT

SITUATION VACANT

Applications on prescribed form are invited for the following teaching / non-teaching / project positions to be filled on Regular / Contract / Lump-sum Basis:

No.	Name of Post	No. of Posts	Eligibility Criteria
A.	**Faculty Positions**		
1-	**Assistant Professor (Regular) BPS-19** i. English (01) ii. Mathematics (01)	02	As per Higher Education Commission (HEC) criteria Age limit: 40 Years
2-	**Assistant Professor (Lump-sum)** i. Theriogenology (01) ii. Veterinary Surgery (01) (Lump-sum Pay 85,000/- all inclusive)	02	As per Higher Education Commission (HEC) criteria Age limit: 40 Years
3-	**Lecturer (Regular) BPS-18** i. Biomedical Engineering (01) *(for the Faculty of Engineering & Technology)* ii. Education (02) (Mong Campus) iii. Business Administration (01)	04	As per Higher Education Commission (HEC) criteria Age limit: 40 Years
4-	**Lecturer (Lump-sum)** i. Software Engineering (01) *(for the Faculty of Engineering & Technology)* ii. Biomedical Engineering (01) *(for the Faculty of Engineering & Technology)* iii. Veterinary Anatomy (01) iv. Animal Nutrition (01) v. Theriogenology (01) vi. Veterinary Pharmacology (01) (Lump-sum Pay 75,000/- all inclusive)	06	As per Higher Education Commission (HEC) criteria Age limit: 40 Years
B.	**Non-Teaching Positions**		
1-	**Assistant Treasurer (Regular) BPS-17**	01	Master degree / BS or equivalent degree in Business Administration or Commerce / Economics (16 years education) at least 2nd division (or CGPA 2.5 out of 4.0) from HEC recognized University / Institution. **Age: 21-40 Years**
2-	**Assistant Director Student Affairs (Regular) BPS-17**	01	Master degree / BS or equivalent degree (16 years education) at least 2nd division (or CGPA 2.5 out of 4.0) from HEC recognized University / Institution. **Age: 21-40 Years**
3-	**Junior Clerk (Regular) BPS-11 (Mong Campus)**	01	Bachelor Degree at least 2nd division with typing speed of 30 WPM in Urdu & English and computer literate. **Age: 18-40 years**
C.	**Project Position**		
1-	**Assistant Engineer / Project Engineer (PPS-7)** For the project "Completion of Leftover Work of Chottagala Campus"	01	i. B.E. / B. Sc in Civil Engineering from HEC recognized University / Institution and registered as a Professional Engineer with the Pakistan Engineering Council (PEC) ii. At-least 01 year relevant post qualification experience in a public or private organization **Age: Maximum 40 years**

GENERAL INSTRUCTIONS

1. Candidates are required to submit attested copies of their degrees, photos, result cards, transcripts & certificates along with application on prescribed form in-person or send by mail (General Post) to Office of the Registrar, University of Poonch Rawalakot.
2. Application form(s) can be obtained in person from the Office of the Registrar, University of Poonch Rawalakot, during office hours OR can be downloaded from the University Official Website (www.upr.edu.pk/downloads/category/job-application-forms). The fee challan, available on the University website (https://lms.upr.edu.pk/fees/challans), must be deposited at any branch of HBL. The application processing fee is Rs. 1000/- (for BPS-16 and below) and Rs. 2000/- (for BPS-17 & 18) and Rs. 4000/- for BPS-19 and above.
3. In-service candidates must apply through proper channel to avail relaxation in upper age limit.
4. Foreign degree holders must provide the equivalence certificate issued by the HEC.
5. The candidate must attach Marks Obtained / Total Marks Certificate of all degrees along with application form, CGPA is not acceptable. Otherwise, conversion of CGPA into percentage formula of UPR shall be applied.
6. The relevant experience claimed by the applicants shall only be considered, if supported by documentary proof.
7. The basic and terminal qualification (where applicable) of the candidates must be registered with the relevant Council / regulatory body.
8. The terminal qualification of the candidates must be in relevant subject / field, however, preference will be given to those having all their academics in relevant subject/ field. For the position mentioned at Sr. No. A3(i), A4(i) and A4(ii), candidates holding valid PEC registration shall be given due preference.
9. The position against serial no. A(3)(ii) and B(3) shall only be Campus Specific, if appointed, the duty station will be Mong Campus and cannot be transferred to Main Campus. To this effect, if appointed, they have to execute a Surety Bond to that affect to the Registrar Office before joining.
10. The salary package for the position mentioned Sr. No. C(1) under the heading project position shall be governed by the Government / concerned project rules.
11. The University reserves the right of cancellation of advertised posts partially or totally, as deemed necessary.
12. The shortlisting of applicants for teaching and non-teaching positions shall be carried out in accordance with the relevant Statutes.
13. The candidates with disabilities are encouraged to apply.
14. Application forms indicating the posts should reach the office of the Registrar, University of Poonch Rawalakot, on or before **12-12-2025**
15. Applications (complete / incomplete) received after the due date will not be entertained.

REGISTRAR
University of Poonch Rawalakot, Main Campus, Shamsabad, Post Code: 12350
Phone No. 05824-960053, website: www.upr.edu.pk.pk

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